





Previous Employer 2	Name and Title of Supervisor
Address	Phone
Dates Employed From: _____ To: _____	Starting Position (Describe duties)
Reason for Leaving	Position on Leaving (Describe Duties)

Previous Employer 3	Name and Title of Supervisor
Address	Phone
Dates Employed From: _____ To: _____	Starting Position (Describe duties)
Reason for Leaving	Position on Leaving (Describe Duties)

Have you ever been discharged by an employer?  Yes  No  
 If yes, please explain all terminations: \_\_\_\_\_

List all periods during which you were unemployed: \_\_\_\_\_

How did you spend this time? \_\_\_\_\_

List professional, trade, business, or civic activities and offices held. (You may exclude memberships that would reveal race, color, religion, gender, age, ancestry, national origin, disability or other protected status):

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES:** List 3 business references, including at least two direct Supervisors:

Name	Business	Phone #	Address	Years Acquainted
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

**APPLICANT'S STATEMENT**

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that, if disclosed, would affect this application unfavorably. I understand that if I am employed, false statements, omissions or misrepresentations may result in my dismissal. I authorize Ravinia Plumbing and Heating Co., Inc. to make an investigation of any of the facts set forth in this application. I agree to immediately notify Ravinia Plumbing and Heating Co., Inc. if I should be convicted of a felony, or any crime involving dishonesty, breach of trust, controlled substances, sexual misconduct, abuse, or violence, while my job application is pending, or during my period of employment, if hired.

I authorize my previous employers, schools or persons named as references to give any information regarding employment or educational record. I agree that this company and my previous employers shall not be held liable in any respect if a job offer is not extended, is withdrawn or my employment is terminated because of false statements, omissions or answers made by me on this application. I understand that, if hired, I am obliged to comply with any and all current and subsequently adopted company policies.

In compliance with the Immigration Reform and Control Act of 1986, I understand that I will be required to provide approved documentation that verifies my right to work in the United States on my first day of employment.

I understand that this application does not create a contract of employment. I understand that, if hired, employment at Ravinia Plumbing, Heating & Electric Co., Inc. (RPHE) is "at will," which means that either I or RPHE can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager or executive of RPHE other than the President, has any authority to alter the foregoing.

I hereby acknowledge that I have read and understand the above statements.

---

Signature

Date

Please tell us below in one or two paragraphs why you think you should be selected for this position. Please include your job goals and what you are looking for from our company and from the position. (If you need additional space, please attach a separate sheet.)

---

Signature

Date